

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
September, 22 2025
12:00 PM

Location: Sunny Acres – Lilac Conference Room

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting August 25, 2025
- III. Tracy – CSE Updates
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges
 - b. IDPH Survey Update
 - i. Complaint survey 8/26/25
 - 1. Nursing Tag F558D; Maintenance/Housekeeping tag F584E. Desk review – tags cleared in compliance as of 9/12/25.
- V. Old Business Review
 - a. Staffing update: Restorative Nurse – still recruiting for restorative position and floor nurses
 - b. Floor staffing: Need 8 nurses
 - c. Activities is looking into interest in attending local sports games; residents rode in the van for the Harvest Fest Parade
- VI. New Business/Discussion
 - a. CassComm: commercial – will be meeting with them to discuss continued partnership and new commercial development
 - b. Timeline on remainder of rooms for remodel – Sam has been working with Randy and rooms are moving along
 - c. Manager on Duty for weekends – sent out reminder to staff to be fulfilling these days. Schedule was sent out again so the last 3 weekends needing coverage could be filled.
- VII. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- VIII. Miscellaneous
- IX. **Next Meeting Date: October 27, at Countryside Estates**
- X. Adjournment