

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met on Wednesday, August 6, 2025, at the Menard County Courthouse Annex, 101 East Jefferson Street, Petersburg. PBSG Members Dan Ortgessen and Steve Ozella were in attendance. Sheriff Mark Oller and Menard County Coordinator Dara Worthington were also in attendance. Commissioners Bob Lott and Ed Whitcomb were absent as was PBSG Member Joe Hemberger

PBSG Chair Ozella called the meeting to order at 9:16 AM.

PBSG Member Ortgessen made a motion to approve minutes from July 8, 2025, while Sheriff Oller seconded the motion. Motion carried.

There were no citizens for public comment.

Updates on the projects within the Menard County reviewed with the members as follows:

Courthouse -

The truss repair is 90%+ complete with the next jacking date set for August 22; Johnco has been onsite measuring each individual window opening for ordering the correct size replacement windows. The aluminum cladding and wood trim stains will need to be selected. They anticipate setting the windows in September and/or October.

DCEO Grant –

The grant revision has not been submitted. A quote has been received for the new security desk. Randy Kinney provided a list of materials needed for drywalling and trimming the entry, east hallways on the first floor, and office area and hallway to the south behind security. New flooring has been priced for the entryway, restrooms, and possibly leading to the security desk. Additional work could be completed in different offices that will be impacted by departments moving around.

Annex –

Dan provided an update on the annex work which included completion of the plumbing work in the restrooms, frames for the windows made by Steve Ozella, the need for a 14' hoist, awarding of the electrical bid to Prairie State and the need for offices currently located there to be off during the electrical work in their work area, removal of the fire alarm system from the electrical bid, shades for the windows, carpeting, and the Assessor's countertop bid from J & W. It was the consensus of those present that the bid was high and that other bids should be obtained with the suggestion made of Duggins Design Center and Menards. There was discussion on window shades with the decision being made that all shades will be the same for simplicity and uniformity in presentation.

Sunny Acres Nursing Home –

Pella window bids were presented for member review. The current Pella window in the conference room needs replaced per Property Maintenance Specialist Randy Kinney. Discussion ensued. It was the consensus of those present that additional bids should be secured including a bid from Marvin and that bids should be submitted for both aluminum clad and vinyl. We do not want to need to scrape and paint the windows on a regular basis.

Having no further discussion, PBSG Member Dan Ortgessen made a motion to adjourn the meeting and Sheriff Mark Oller seconded the motion. The meeting was adjourned at 10:28 AM.