

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEM BOARD  
MEETING MINUTES**

**February 17<sup>th</sup> 2025**

Members Present: Mike Chandler, Ben Hollis, Ron Cooley, Mike Burg, Dalton Whitley, John Balster

Meeting called to order @7:05pm by Chairman Chandler

Chairman Chandler presented the Consent of Agenda, Ben Hollis moved to approve the Agenda and Mike Burg 2<sup>nd</sup> it. Motion Carried

Chairman Chandler asked if everyone had had a chance to review the Minutes for November 18<sup>th</sup> 2024, December 16<sup>th</sup> 2024 and January 20<sup>th</sup> 2025. Chairman Chandler asked for a motion to approve the Minutes for November 18<sup>th</sup> 2024, December 16<sup>th</sup> 2024 and January 20<sup>th</sup> 2025. A motion was made to accept by Mike Burg and a 2<sup>nd</sup> by Dalton Whitley. Motion Carried

Chairman Chandler presented the Financials and Expenditure reports for November 2024, December 2024 and January 2025 to the Board and asked for a Motion to accept the reports for November 2024, December 2024 and January 2025, a Motion was made by Ben Hollis and a 2<sup>nd</sup> by Mike Burg. Motion Carried.

911 Coordinator presented the 2025 Fiscal Year Budget that was discussed and a Motion was made by Ron Cooley to accept and a 2<sup>nd</sup> was made by Ben Hollis. Motion Carried

911 Coordinator brought up that it was time to have Maintenance done on all the New Generac Generators along with the Service Fees to monitor the Generators and Fuel Remotely. A motion was made by Ben Hollis to proceed with the Maintenance and Monitoring Fees and a 2<sup>nd</sup> by Mike Burg. Motion Carried

Discussion about the Yearly Maintenance costs for the CAD System, Radio System, EMD, GIS Mapping and the Recorder which were \$108,177.00 for 2025 and expected an increase of at least 4% for 2026. A Motion was made by Ben Hollis and a 2<sup>nd</sup> by Mike Burg to raise the software costs to the responding Agencies as follows,

up to 100 calls - \$750, 101 to 500 - \$1000.00 and over 500 - \$1250.00

Agencies that have access to the CAD system live will be Billed at the Central Square Rate.

Discussion about using Logan County ETSB as a Backup. Members agreed to set up a committee to go to talk to Logan County ETSB at their August 20<sup>th</sup> Meeting at 5:00pm in Lincoln.

Discussion about looking into the possible costs to add the 911 trunk lines to Logan County and the necessary Radio Equipment that would have to be purchased and installed at the Logan County 911 Center. Also updating the Equipment at the Cass County 911 Center.

Ben Hollis asked to get the Equipment room upstairs at the PSAP enlarged if possible. John will talk to Dara Worthington to see if that is something that the inhouse Carpenter can handle. Ben will set up a time for the gentleman to come at look at the project.

Ben Hollis reported the New UPS Battery Backup had been installed at the PSAP along with Discussing the Staffing for the PSAP. Ben also brought up that there were some issues with the New Console Desks but it would be covered under Warranty.

A Motion was made by Ben Hollis to Adjourn and a 2<sup>nd</sup> was made by Dalton Whitley at 8:45pm

Respectfully submitted,

Ron Cooley  
Vice Chairman