

# Sunny Acres Nursing Home & Countryside Estates

## Meeting Agenda

January 27, 2025

12:00 PM

**Location:** Sunny Acres

**Type of Meeting:** Advisory Board Meeting

**Chairperson:** Tim Hurie

**Secretary:** Angela Fletcher

**Attendees:** Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting October 29, 2024
- III. Tracy – Updates
- IV. Administrator Report
  - a. Census Review – Admissions/Discharges 11/26/2024 – 1/26/2025
- V. Old Business Review
  - a. Sign removed from Sunny Acres – awaiting replacement – Item came was damaged Jason with Sangamon Valley Signs stated it should be ready to install around 1<sup>st</sup> or 2<sup>nd</sup> week of December. – Still waiting on sign.
  - b. Call Light System at CSE
- VI. New Business/Discussion
  - a. Bob
  - b. Update on in-house capital plan
  - c. Approval for employee handbook
- VII. Financial Review; Operational Performance; Staffing Pattern Report
  - a. Catherine
- VIII. Miscellaneous
- IX. Adjournment