

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
October 31, 2023

Meeting Facilitator: Trish Carpenter

Chairperson: Emily Schirding

Secretary: Tim Hurie

Attendees: Trish Carpenter, Emily Schirding, Tim Hurie, Angie Fletcher, Steve Territo, John Whitehurst, Troy Cummings, Rich Brauer, Catherine McDowell, Bob Herr, Tracy Suehring, and Benjamin Hart

1. Discussion

- a) Tracy reported on Countryside Estates. The current census is 18. The facility can accommodate 22. She reported that there are three prospective tenants. She discussed talking to new tenants about using Life Alert. Tracy reported that the elevator #2 button broke. Bob has ordered another control board. The elevator company will install it. Tracy stated that she has placed Countryside Estates on Facebook hoping for inquiries.
- b) Bob reported that the shower improvements are nearing completion. By December there should be five showers operational. There are two tubs on backorder. The server and software upgrades are complete. The security upgrades are completed and working. Kevin Miller is doing the work for Customs Structures in building the 36x64 shed on the East lot behind Sunny Acres. The new building will need electrical bids and maybe indoor radiant heating as well. Ryan Electric could be a possible bidder.
- c) Catherine reported on the financials. She stated that it was another good month. She said that Medicare days were down a little but nothing out of line. Catherine indicated that \$3,000 would be used for general repair and maintenance hoping to spruce up the building. She stated that to cleanup and clear out unnecessary stuff was a good thing. Bob indicated that considering outdoor landscaping could be beneficial as well. Catherine said that after figuring total expenses, income, management fees, depreciation there was a gross margin of 20% which created a positive \$98,226.77 of which \$83,000 was stimulus money. Agency use was \$56,932 for the month for a total of \$881,000.00 for the year. This is comparable to 2022 which was "a little over a million dollars." She indicated that Sunny Acres rural location generally increases costs. CNA pay was discussed. The current pay is \$17.00 and the Advisory Board voted unanimously to increase that pay to \$18.50 beginning the first pay period in December of 2023. Catherine indicated that the 2024 Sunny Acres will not include any capital expenditures for 2024. She stated the current census of which 7 were Medicare/Medicaid/managed care residents, 20 private pay residents, 50 Medicaid, 4 Medicaid pending, one paid bed hold, and one unpaid bed hold. There had been 11 admissions, 14 discharges, and 3 deaths. The next meeting will be held on November 28th at 9:00 a.m. at Countryside Estates. The meeting was adjourned.

Respectfully submitted, Tim Hurie, Secretary of the Board