

COUNTY OF MENARD        )  
  ) SS.  
STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, August 27, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore and Bob Lott were physically present at the start of the meeting. Commissioner Allan Anderson arrived during the hearing of citizens. A quorum was present. County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also present.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the August 13, 2013 Board Meeting and the approval of the monthly department expense report for July 2013. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

Mayor John Stiltz, City of Petersburg, was in attendance to request that the County provide a letter of concurrence on the preliminary engineering associated with the City of Petersburg's planned installation and improvements around the courthouse square (e.g., installation of street lighting). There was also discussion of the need to enter into an intergovernmental agreement between the City of Petersburg and Menard County due to some of the project occurring on County-owned property. After discussion, the Board directed that a letter of concurrence on the preliminary engineering be prepared and provided to the City of Petersburg and that the intergovernmental agreement will be reviewed and placed on an upcoming County Board agenda for consideration.

Commissioner Anderson arrived during this point in the meeting.

**Health Department Report/Requests for Board Action**

Cheryl Lee, newly hired administrator of the Menard County Health Department, and Sherrie Leezer, also with the Health Department, were in attendance. Ms. Lee introduced herself to the County Board.

There was an overview of the Health Department's financial condition, informing that the Health Department is over the \$50,000 line of credit and currently owes the County \$77,881.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

### **EMS/Community Services Department Report/Requests for Board Action**

Larry Graf, EMS Chief/ESDA Coordinator, and Ann Gorman, also representing the EMS Department, were in attendance and passed out the latest transport logs showing 115 calls for service in July and 727 for calendar year 2013. Mr. Graf informed of a “tabletop” emergency management exercise that was held at the end of July. The Board was informed that if Menard County did not keep up its status as an accredited emergency management organization it would negatively affect the County’s ability to get reimbursed by the Federal/State government if a disaster was to occur in the County.

Dara Worthington, Community Services Administrator/EMS Fiscal Officer, was in attendance and presented the trial balance for the EMS Fund. She provided other financial information including the collections report.

Commissioner Lott moved to approve the re-payment of \$198,000 owed by the EMS Fund to the General Fund (or a portion of what is owed by the EMS Fund to the General Fund). Commissioner Fore seconded the motion. The motion carried unanimously. The Board directed that the EMS Fund should also continue to pay down the current debt to the General Fund at the current, monthly amount (\$875).

Ms. Gorman highlighted for the Board an ambulance run data report as put together by ImageTrend. Ms. Worthington provided an update on rural transportation network-creation issues.

### **County Treasurer’s Report/Requests for Board Action**

County Treasurer Jackie Horn was in attendance and presented various financial reports to the Board including a county-wide payroll analysis and a spreadsheet showing tax distributions to the various taxing bodies.

### **County Clerk’s Report/Requests for Board Action**

There were no report/requests for Board action.

### **State’s Attorney Report/Requests for Board Action**

There were no report/requests for Board action.

### **County Coordinator’s Report/Requests for Board Action**

County Coordinator Duncan asked the Board if they had any direction on any kind of cost of living or raise amount that they wanted him to include in calculating estimated payroll as related to workers compensation insurance renewal. The direction of the Board was to not include any cost of living or pay raise in estimating payroll at this time.

Mr. Duncan submitted the bid document, as prepared by FWAI Architects, that would be used for the courthouse roof replacement project (does not include work on dome). He asked the Board to inform if they had any concerns with the document as the plan was to submit the bid notice to the paper the next week (after Labor Day).

### **Individual Board Members - Report/Requests for Board Action**

There were no report/requests for Board action.

### **Discussion of Fiscal Year 2014 Budget Preparation**

There was general discussion about Fiscal Year 2014 budget preparation. There was discussion about preparing revenue estimates for the Board's discussion. There was discussion about certain, elected official salaries and what to set salaries at in reflecting that there will be a new Sheriff, County Clerk and County Treasurer taking office after FY 2014 (but with salaries having to be set prior to the election to be held in November 2014). State's Attorney Baumgarten informed that the salaries for Sheriff, County Clerk and County Treasurer must be set by June 1, 2014 (by ordinance and per State law) for the four fiscal years of those offices' terms that begin December 1, 2014.

### **Executive Session**

Commissioner Anderson moved to enter into executive session to discuss collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) at 7:50 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:23 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:23 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.