Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
November 23, 2026
12:00 PM

Location: Sunny Acres – Lilac Conference Room

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary:

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

I. Call to Order
II. Approval of Minutes of Meetings July 27, 2026; August 24, 2026; October 26, 2026
III. Tracy – CSE Updates
IV. Administrator Report
    a. Census Review – Admissions/Discharges
V. Old Business Review
    a. Phone system: reaching out to Tech Electronics about implementation of new call flow
    b. Aetna contract decision Due Dec 1, 2026
VI. New Business/Discussion
    a. Need a volunteer for Secretary position
    b. Have been in contact with Observer for placing ads in the paper
    c. Tenant at CSE invoiced for damage/repairs
    d. Agency Orientation checklist and binder updated.
VII. Family Council Concerns:
    a. October meeting – Adrienne attended and addressed all prior concerns, family council expressed satisfaction. No new concerns were raised at this meeting.
    b. No November meeting – next family council meeting is in December.
VIII. Resident Council Concerns:
    a. No collective concerns raised by resident council.
    b. Individual concern of 3rd shift CNAs being loud
    c. Individual concern of staff assistance with hearing devices
IX. Financial Review; Operational Performance; Staffing Pattern Report
    a. Catherine
X. Miscellaneous
    a. Resident Room renovation is $516,245.90 - 14 rooms complete
    b. Common area corridor flooring project bid awarded to Carpet Weavers.
    c. Common area corridor wall project bid awarded to Quality Painting.
    d. Ceiling tiles have been going up completed 2 units and south nurses station.
    e. Working with Tech for 4 more wireless phones – we have one ordered Tech Electronics will test it to ensure it works before we order the remaining 3.
XI. **Next Meeting Date: 12/21/26 12 pm at Countryside Estates**
XII. Adjournment