

Menard County, Illinois

Circuit Clerk's Fund

Statement of Changes in Assets and Liabilities

For the Year Ended November 30, 2017

With Independent Auditor's Reports

**MENARD COUNTY, ILLINOIS
CIRCUIT CLERK'S FUND
STATEMENT OF CHANGES in ASSETS and LIABILITIES**

For the Year Ended November 30, 2017

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	-
INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE.....	-
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	-
FINANCIAL STATEMENT	
Statement of Changes in Assets and Liabilities.....	1
Notes to Financial Statement.....	2
SUPPLEMENTARY INFORMATION	
<i>Report J Annual Financial Report.....</i>	-

MJF
Michael J. Feriozzi, CPA

INDEPENDENT AUDITOR'S REPORT

Chairman and County Board Members
Menard County, Illinois

Report on the Financial Statements

I have audited the accompanying statement of changes in assets and liabilities of the Circuit Clerk's Fund of Menard County, Illinois, a fiduciary (agency) fund, and the related notes to the financial statement as of and for the year ended November 30, 2017.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on this financial statement based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and the changes in assets and liabilities of the Circuit Clerk's Fund of Menard County, Illinois as of and for the year ended November 30, 2017 in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statement, this financial statement presents only the Circuit Clerk's Fund of Menard County, Illinois and does not purport to, and does not present fairly the financial position of Menard County, Illinois and the changes in its financial position, for the year then ended in conformity with accounting principles generally accepted in the United States of America. My opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

The Menard County Circuit Clerk has omitted and not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statement. Such missing information, although not a part of the fund financial statement, is required by the Governmental Accounting Standards Board which considers it to be an essential part of the financial reporting for placing the financial statement in an appropriate operational, economic, or historical context. My opinion on the fund financial statement is not affected by this missing information.

Other information

My audit was conducted for the purpose of forming an opinion on the statement of changes in assets and liabilities of the Circuit Clerk's Fund of Menard County, Illinois. The accompanying supplementary information included in *Report J Annual Financial Report* is presented for purposes of additional analysis and is not a required part of the financial statement. Report J provides relevant information that is not provided by the fiduciary fund financial statement and is not intended to be a presentation in conformity with accounting principles generally accepted in the United States of America. Report J is based on guidelines of the Administrative Office of the Illinois Courts.

Report J is the responsibility of management and was derived from and relates to the underlying accounting and other records used to prepare the financial statement. Such information has been subjected to the auditing procedures applied in the audit of the financial statement, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, Report J is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards* I have also issued a report dated April 6, 2018 on my consideration of the Menard County Circuit Clerk's internal control over financial reporting as it relates to the Circuit Clerk's Fund of Menard County, Illinois, and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters which is included within. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the Menard County Circuit Clerk's internal control over financial reporting of the fiduciary fund and its compliance.

Restricted Use of this Auditor's Report

This report is intended solely for the information and use of Menard County, Illinois, the appropriate local governments within Menard County, the pass through agencies of the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois and is not intended and should not be used by anyone other than these specified parties.

Michael J. Feriozzi

Springfield, Illinois

April 6, 2018

MJF
Michael J. Feriozzi, CPA

**INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE AND ON INTERNAL
CONTROL OVER COMPLIANCE**

Chairman and County Board Members
Menard County, Illinois

Compliance

I have examined the Menard County Circuit Clerk's compliance with the requirements listed below during the year ended November 30, 2017. The management of the Menard County Circuit Clerk's Office is responsible for compliance with these requirements. My responsibility is to express an opinion on the Menard County Circuit Clerk's compliance based on my examination.

- A. The Circuit Clerk has properly assessed fines, fees, costs, penalties and judgments in accordance with the purpose authorized by law.
- B. The Circuit Clerk has properly distributed fines, fees, costs, penalties and judgments in accordance with the purpose authorized by law.
- C. The Circuit Clerk has timely assessed and distributed monies in accordance with the purpose authorized by law.
- D. The Circuit Clerk has complied, in all material respects, with the applicable laws and regulations in its financial and fiscal operations.
- E. The Circuit Clerk has properly administered money or negotiable securities or similar assets and the accounting and recordkeeping relating thereto has been proper, accurate, and in accordance with the law.

I conducted my examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the annual audit requirements included in the Clerks of Courts Act(Act); and the Circuit Clerk Audit Guidelines as noted by the Act. Those standards, the Act, and the Circuit Clerk Audit Guidelines require that I plan and perform the examination to obtain reasonable assurance about whether the Menard County Circuit Clerk complied, in all material respects, with the specified requirements listed above. An examination involves performing procedures to obtain evidence about whether the Menard County Circuit Clerk complied with the specific requirements listed above. The nature, timing, and extent of the procedures selected depend on my judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error.

I believe that my examination provides a reasonable basis for my opinion. My examination does not provide a legal determination on the Menard County Circuit Clerk's compliance with specified requirements.

In my opinion, the Menard County Circuit Clerk complied, in all material respects, with the requirements listed in the first paragraph of this report during the year ended November 30, 2017.

The purpose of this report on compliance is solely to describe the scope of my testing and the results of that testing in accordance with the requirements of the annual audit requirements included with the Clerks of Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act. Accordingly, this report is not suitable for any other purpose.

Internal Control

The management of the Menard County Circuit Clerk's Office is responsible for establishing and maintaining effective internal control over compliance with requirements listed in the first paragraph of this report. In planning and performing my examination, I considered the Menard County Circuit Clerk's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine my examination procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with the Clerk of the Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act., but not for the purpose of expressing an opinion on the effectiveness of the Menard County Circuit Clerk's internal control over compliance. Accordingly, I do not express an opinion of the effectiveness of the Menard County Circuit Clerk's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness over compliance* is a *deficiency* or a *combination of deficiencies* in internal control over compliance such that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a *deficiency* or *combination of deficiencies in internal control over compliance* that is less severe than a *material weakness in internal control over compliance*, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be *material weaknesses* or *significant deficiencies*. I did not identify any deficiencies in internal control over compliance that I consider to be *material weaknesses* as defined above. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on compliance is solely to describe the scope of my testing and the results of that testing in accordance with the requirements of the annual audit requirements included

Michael J. Feriozzi, CPA

with the Clerks of Courts Act (Act) and the Circuit Clerk Audit Guidelines as noted by the Act. Accordingly, this report is not suitable for any other purpose.

Michael J. Feriozzi

Springfield, Illinois

April 6, 2018

MJF
Michael J. Feriozzi, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Chairman and County Board Members
Menard County, Illinois

I have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the statement of changes in assets and liabilities of the Circuit Clerk's Fund of Menard County, Illinois as of and for the year ended November 30, 2017 and the related notes to the financial statement, and have issued my report thereon dated April 6, 2018.

Internal Control over Financial Reporting

In planning and performing my audit, I considered the Circuit Clerk's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statement but not for the purpose of expressing an opinion on the effectiveness of the Menard County Circuit Clerk's internal control. Accordingly, I do not express an opinion on the effectiveness of the Menard County Circuit Clerk's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a *deficiency* or a *combination of deficiencies in internal control* such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a *deficiency* or *combination of deficiencies in internal control* that is less severe than a *material weakness*, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be *material weaknesses* or *significant deficiencies*. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be *material weaknesses*. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Menard County Circuit Clerk's statement of changes in assets and liabilities is free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Menard County Circuit Clerk's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Menard County Circuit Clerk's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Springfield, Illinois
April 6, 2018

Menard County, Illinois

Circuit Clerk's Fund Statement of Changes in Assets and Liabilities For the Year ended November 30, 2017

	December 1, 2016	Increases	Decreases	November 30, 2017
Assets				
Cash	\$ 104,944	\$ 501,585	\$ 485,823	\$ 120,706
Total assets	<u>\$ 104,944</u>	<u>\$ 501,585</u>	<u>\$ 485,823</u>	<u>\$ 120,706</u>
Liabilities				
Child Support Fees	\$ -	\$ 350	\$ 350	\$ -
Child Support and Maintenance	-	15,818	15,818	-
County Traffic Fines	5,161	36,496	39,522	2,135
Court and County Fees	1,591	16,489	17,260	820
State Fees	368	4,422	4,544	246
Law Library Fees	240	5,396	5,321	315
State's Attorney's Fees	460	4,355	4,585	230
Sheriff's Fees	517	3,726	4,004	239
Circuit Clerk's Fees	4,787	55,326	56,014	4,099
Interest Income Due to Treasurer	9	120	118	11
Traffic and Criminal Conviction Surcharge	-	20	20	-
Violent Crimes and Victim Assistance	1,638	12,215	12,944	909
Local Traffic Fines	3,604	34,561	35,802	2,363
Trauma Center Fund	583	4,572	4,878	277
State of Illinois Conservation	-	190	143	47
State of Illinois Drivers Education	550	4,230	4,487	293
Court Automation Fees	428	13,926	13,034	1,320
County Criminal Fees	2,374	38,321	34,255	6,440
Probation Service Fees	6,994	35,937	40,745	2,186
Document Storage Fees	252	12,837	11,750	1,339
Court Security Fees	1,552	15,971	16,582	941
Leads Maintenance Fees	-	2	2	-
Other	73,836	186,305	163,645	96,496
Total Liabilities	<u>\$ 104,944</u>	<u>\$ 501,585</u>	<u>\$ 485,823</u>	<u>\$ 120,706</u>

The accompanying notes are an integral part of this financial statement.

Menard County, Illinois

Circuit Clerk's Fund

Notes to Financial Statement Year ended November 30, 2017

1. Summary of Significant Accounting Policies

General Statement- The Circuit Clerk's Fund of Menard County, Illinois, a fiduciary (agency) fund functions as a clearing account for the Clerk's office. Clerk's fees, fines, bail bond deposits, and other cash items are received and deposited into the fund and retained until the judicial process determines proper disposition of the respective amounts.

The Circuit Clerk is also responsible for the collection and subsequent distribution of all court ordered child support. To the extent that child support is received in cash it is deposited in the Circuit Clerk's Fund and distributed out of the fund to the respective recipients.

The accounting and financial reporting policies of the Circuit Clerk's Fund of Menard County, Illinois conform with generally accepted accounting principles for state and local governments prescribed by the Governmental Accounting Standards Board (GASB).

Basis of Presentation- The accounts of Menard County, Illinois, including the Circuit Clerk's Office, are recognized on the basis of funds each of which is considered to be a separate accounting entity. Providing a separate set of self-balancing accounts summarizes the transactions of each fund, which includes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are ordered into three major categories, governmental, proprietary, and fiduciary. The Circuit Clerk's Fund of Menard County, Illinois is an agency fund included in the County's fiduciary type funds. Fiduciary type funds are used to account for assets held in a trustee capacity or as an agent for individuals, organizations, other governments, and or other funds. Agency funds are custodial in nature and do not involve measurement of results of operations.

Measurement Focus/ Basis of Accounting- Measurement refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. Agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. Measurable means that the amount of the transaction can be determined: available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Interfund Receivables and Payables- Short-term amounts owed between funds are classified as "Due to / from other Funds".

**Menard County, Illinois
Circuit Clerk's Fund
Notes to Financial Statement – continued**

2. Other Liabilities

Other liabilities consist of transactions occurring in the following categories.

	December 1, 2016	Increases	Decreases	November 30, 2017
Restitution	\$2,028	\$23,277	\$23,697	\$1,608
Attorney Fees	1,230	13,240	13,352	1,118
Anti-crime Fees	230	2,677	2,732	175
FTA Warrant Fee	257	1,679	1,936	-
Domestic Battery	10	50	50	10
D.U.I. Equipment Fund	3,014	18,505	21,095	424
Drug Assessment	267	4,513	4,220	560
Lump Sum Surcharge	5,616	43,955	45,544	4,027
Domestic Violence Abusers Fund	20	20	40	-
Overpayments	(177)	360	360	(177)
Drug Crime Lab	127	973	1,000	100
Drug Enforcement Fund	124	2,741	2,765	100
Spinal Cord Trust Fund	10	130	135	5
DNA Identification	350	1,659	2,009	-
Cash bail and other	60,730	72,526	44,710	88,546
Total	<u>\$73,836</u>	<u>\$186,305</u>	<u>\$163,645</u>	<u>\$96,496</u>

Bail proceeds in the amount \$96,382 were reclassified during the year ended November 30, 2017.

3. Costs of Operating Circuit Clerk's Office

The costs of operating the Menard County Clerk's Office are not included in the Statement of Changes in Assets and Liabilities. These costs are accounted for in certain other Menard County Funds.

4. Child Support and Maintenance

Amounts reported for child support and maintenance do not include amounts, \$162,805 received as personal checks endorsed without recourse and forwarded to the respective recipients during the year ended November 30, 2017. The Illinois State Disbursement Unit reported \$1,243,047 net maintenance and child support on behalf of the Menard County Circuit Clerk's Office for the year ended November 30, 2017.

SUPPLEMENTARY INFORMATION

REPORT J
ANNUAL FINANCIAL REPORT

CLERK OF THE CIRCUIT COURT

Menard COUNTY

8th JUDICIAL CIRCUIT

FISCAL YEAR ENDING November 30, 2017

PART I - REVENUE OF CLERK'S OFFICE

A. CLERK'S FEES AND COSTS RECEIVED <small>(Include the various fees in the Clerks of Courts Act Section 27.1a through 27.2a. Other clerk's fees not allocated to a specific fund are also reported in this total: they include the administrative fees for the Surcharge, Crime Lab fund, Sexual Assault fine, Trauma Center fund, Credit Card payment, Domestic Battery, and clerk's costs for Bail Bonds and Passports.)</small>	SECTION A TOTAL	\$56,168.00
B. COURT AUTOMATION FUND	SECTION B TOTAL	\$13,926.00
C. SEPARATE MAINTENANCE AND CHILD SUPPORT COLLECTION FUND	SECTION C TOTAL	\$350.00
D. COURT DOCUMENT STORAGE FUND	SECTION D TOTAL	\$12,837.00
E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND	SECTION E TOTAL	\$1,295.00
F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND	SECTION F TOTAL	\$0.00
G. OTHER REVENUE OF CLERK'S OFFICE (SPECIFY) (1) INTEREST PAID ON ACCOUNTS \$121.00 (2) DHFS IV-D CONTRACTUAL AND INCENTIVE \$0.00 (3) OTHER \$0.00	SECTION G (1,2,3) TOTAL	\$121.00
PART I - REVENUE OF THE CLERK'S OFFICE (SECTIONS A,B,C,D,E,F,G) TOTAL		\$84,697.00

PART II - COST OF OPERATING CLERK'S OFFICE

A. GROSS SALARIES

(1) CIRCUIT CLERK (PAID BY COUNTY) \$65,270.00
(2) DEPUTY AND ALL OTHER CLERK'S OFFICE PERSONNEL \$99,229.00

(3) NUMBER OF STAFF POSITIONS: (i) FULL-TIME: 3
(ii) PART TIME: 0

NOTE: DO NOT INCLUDE SALARIES REPORTED IN B THROUGH F BELOW.

SECTION A (1,2) TOTAL \$164,499.00

B. AUTOMATION EXPENSES

(INCLUDE ALL HARDWARE, SOFTWARE, MAINTENANCE, TRAINING, PERSONNEL
AND OTHER EXPENSES RELATED TO AUTOMATION EXCEPT THOSE INCLUDED
IN C THROUGH F BELOW.)

(1) PAID FROM COURT AUTOMATION FUND \$15,158.00

(2) PAID FROM COUNTY GENERAL FUND \$0.00

SECTION B (1,2) TOTAL \$15,158.00

C. MAINTENANCE AND CHILD SUPPORT EXPENSES

(INCLUDE ALL PERSONNEL, EQUIPMENT, AND AUTOMATION EXPENSES
DEDICATED EXCLUSIVELY TO MAINTENANCE AND CHILD SUPPORT.)(1) PAID FROM MAINTENANCE AND CHILD
SUPPORT COLLECTION FUND \$0.00

(2) PAID FROM COUNTY GENERAL FUND \$0.00

SECTION C (1,2) TOTAL \$0.00

D. COURT DOCUMENT STORAGE EXPENSES

(INCLUDE ALL PERSONNEL, EQUIPMENT, AND AUTOMATION EXPENSES
DEDICATED EXCLUSIVELY TO DOCUMENT STORAGE.)

(1) PAID FROM DOCUMENT STORAGE FUND \$38,744.00

(2) PAID FROM COUNTY GENERAL FUND \$0.00

SECTION D (1,2) TOTAL \$38,744.00

E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING
TELECOMMUNICATIONS, TRAVEL, ETC.)

SECTION E TOTAL \$0.00

F. CIRCUIT COURT CLERK ELECTRONIC CITATION FUND

(INCLUDES EXPENSES TO PERFORM THE DUTIES OF THE OFFICE IN
ESTABLISHING AND MAINTAINING ELECTRONIC CITATIONS.)

SECTION F TOTAL \$0.00

G. ALL OTHER CLERK'S OFFICE EXPENSES

(INCLUDE OFFICE SUPPLIES, EQUIPMENT, PRINTING, TELECOMMUNICATIONS, TRAVEL, ETC.
PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT A.

NOTE: DO NOT INCLUDE ANY EXPENSES REPORTED IN B,C,D,E OR F ABOVE

[CLICK HERE TO GO TO ATTACHMENT A](#)

SECTION G TOTAL \$9,151.00

PART II - COST OF OPERATING A CLERK'S OFFICE (SECTION A,B,C,D,E,F,G) TOTAL

\$227,552.00

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS

A. MAINTENANCE AND CHILD SUPPORT

1) CLERK'S OFFICE (Include payments deposited and disbursed and personal checks endorsed without recourse and forwarded to obligee or public office.)	\$178,623.00
2) STATE DISBURSEMENT UNIT (Insert the total amount reported by the State Disbursement Unit)	\$1,243,047.00

SECTION A TOTAL \$1,421,670.00
THIS AMOUNT FORWARDED TO PAGE 7

B. FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES

1) MUNICIPALITIES (CITIES, VILLAGES, TOWNS, AND PARK DISTRICTS)

a. ALL EXCEPT DRUG FINES	\$34,611.00
b. DRUG FINES	\$350.00
c. CRIME LABORATORY FUND	\$0.00
d. CRIME LABORATORY DUI FUND	\$0.00
e. OTHER	\$3,747.00
SUBTOTAL 1-a,b,c,d,e	\$38,708.00

1.1) DRUG TASK FORCE

\$118.00

2) TOWNSHIPS AND DISTRICTS (INCLUDING ROAD DISTRICTS, SPECIAL DISTRICTS, ETC.)

a. ALL EXCEPT DRUG FINES	\$0.00
b. DRUG FINES	\$0.00
c. OTHER	\$0.00
SUBTOTAL 2-a,b,c	\$0.00

(THE TOTAL OF ABOVE THREE AMOUNTS SHOULD BE TOTAL OF AMOUNT ATTACHMENT B)

[CLICK HERE TO GO TO ATTACHMENT B](#)

SUBTOTAL SECTION B (1,1.1,2)

\$38,826.00

3) COUNTY

a. CRIMINAL FINES	\$38,321.00
b. TRAFFIC FINES	\$36,495.00
c. DRUG FINES	\$1,930.00
d. CRIME LABORATORY FUND	\$0.00
e. CRIME LABORATORY DUI FUND	\$0.00
f. COUNTY BOATING FUND	\$0.00
g. *OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT C. (INCLUDES PERCENTAGE DISBURSEMENT TO COUNTY GENERAL CORPORATE FUND)	\$13,368.00
SUBTOTAL 3-a,b,c,d,e,f,g	\$90,114.00

[CLICK HERE TO GO TO ATTACHMENT C](#)

SUBTOTAL SECTION B (1,1.1,2,3)

\$128,940.00

THIS AMOUNT FORWARDED TO THE TOP OF PAGE 5

**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR
OTHERS - Continued**

4) STATE (Funds 1-45)

1. DNR FUNDS TOTAL	\$190.00
2. ROAD FUND (OVERWEIGHTS)	\$945.00
3. STATE TOLL HIGHWAY AUTHORITY FUND	\$0.00
4. DRUG TRAFFIC PREVENTION FUND	\$0.00
5. STATE CRIME LABORATORY FUND	\$973.00
6. STATE POLICE DUI FUND	\$446.00
7. VIOLENT CRIME VICTIMS ASSISTANCE FUND	\$12,215.00
8. TRAFFIC AND CRIMINAL CONVICTION SURCHARGE	\$4.00
9. DRIVERS EDUCATION FUND	\$4,230.00
10. DOMESTIC VIOLENCE SHELTER AND SERVICE FUND	\$315.00
11. DRUG TREATMENT FUND	\$4,513.00
12. CHILD ABUSE PREVENTION FUND	\$0.00
13. SEXUAL ASSAULT SERVICES FUND	\$600.00
14. TRAUMA CENTER FUND	\$4,457.00
15. PERCENTAGE DISTRIBUTION: UNDER \$55 FUND	\$0.00
16. PERCENTAGE DISTRIBUTION: \$55 AND OVER FUND	\$4,422.00
17. GENERAL REVENUE FUND	\$13,004.00
18. EMS ASSISTANCE FUND	\$0.00
19. YOUTH DRUG ABUSE PREVENTION FUND	\$343.00
20. SECRETARY OF STATE EVIDENCE FUND	\$0.00
21. ILLINOIS CHARITY BUREAU FUND	\$0.00
22. TRANSPORTATION REGULATORY FUND	\$0.00
23. PROFESSIONAL REGULATION EVIDENCE FUND	\$0.00
24. GENERAL PROFESSIONS DEDICATED FUND	\$0.00
25. LOBBYIST REGISTRATION ADMINISTRATION FUND	\$0.00
26. DESIGN PROFESSIONAL ADMIN. AND INVESTIGATION FUND	\$0.00
27. REAL ESTATE RECOVERY FUND	\$0.00
28. AGGREGATE OPERATIONS REGULATORY FUND	\$0.00
29. EDUCATION ASSISTANCE FUND	\$0.00
30. DEPARTMENT OF PUBLIC HEALTH	\$0.00
31. USED TIRE MANAGEMENT FUND	\$0.00
32. EMERGENCY PLANNING AND TRAINING FUND	\$0.00
33. FEED CONTROL FUND	\$0.00
34. PESTICIDE CONTROL FUND	\$0.00
35. SPINAL CORD INJURY PARALYSIS CURE RESEARCH TRUST FUND	\$127.00
36. FIRE PREVENTION FUND	\$120.00
37. WIC PROGRAM	\$0.00
38. SEX OFFENDER REGISTRATION FUND	\$0.00
39. SECURITIES AUDIT AND ENFORCEMENT FUND	\$0.00
40. SPECIAL ADMINISTRATIVE FUND	\$0.00
41. LEADS MAINTENANCE FUND	\$0.00
42. STATE OFFENDER DNA IDENTIFICATION SYSTEM FUND	\$1,593.00
43. DOMESTIC VIOLENCE ABUSER SERVICES FUND	\$18.00
44. ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELIEF FUND	\$6,160.00
45. LUMP SUM SURCHARGE*	\$43,326.00

SUBTOTAL 4 (1-45) \$ 98,001.00
HIS AMOUNT FORWARDED TO PAGE

* Contains Traffic & Criminal Surcharge Fund, Law Enforcement Camera Grant Fund, and LEADS Fund as of 7/1/06.

**PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY
AND OF COLLECTIONS MADE FOR OTHERS - Continued**

SUBTOTAL SECTION B(1,1.1, 2, 3) \$128,940.00
AMOUNT FORWARDED FROM THE BOTTOM OF PAGE 3

4) STATE (Funds 46-999)

SUBTOTAL 4 (1-45) \$98,001.00

46. MENTAL HEALTH REPORTING FUND	\$0.00
47. ARSONIST REGISTRATION FUND	\$0.00
48. CAPITAL PROJECTS FUND	\$0.00
49. MURDERER & VIOLENT OFF. AGAINST YOUTH REG. FUND	\$0.00
50. CORPORATE CRIME FUND	\$0.00
51. DIESEL EMISSIONS TESTING FUND	\$0.00
52. PERFORMANCE-ENHANCING SUBSTANCE TESTING	\$0.00
53. FIRE TRUCK REVOLVING LOAN FUND	\$109.00
54. FORECLOSURE PREVENTION PROGRAM FUND	\$2,555.00
55. FORECLOSURE PREVENTION "GRADUATED" FUND	\$1,085.00
56. ILLINOIS ANIMAL ABUSE FUND	\$0.00
57. IDOC PAROLE DIVISION OFFENDER SUPERVISION FUND	\$0.00
58. ILLINOIS RACING BOARD	\$0.00
59. LEAD POISON SCREENING, PREVENTION AND ABATEMENT FUND	\$0.00
60. METHAMPHETAMINE LAW ENFORCEMENT FUND	\$0.00
61. MILITARY FAMILY RELIEF FUND	\$0.00
62. PRISONER REVIEW BOARD VEHICLE & EQUIPMENT FUND	\$116.00
63. ROADSIDE MEMORIAL FUND	\$0.00
64. TRUCKING ENVIRONMENTAL & EDUCATION FUND	\$0.00
65. SECRETARY OF STATE POLICE DUI FUND	\$1,800.00
66. SECRETARY OF STATE POLICE SERVICES FUND	\$0.00
67. SECRETARY OF STATE POLICE VEHICLE FUND	\$0.00
68. SEX OFFENDER INVESTIGATION FUND	\$450.00
69. STATE ASSET FORFEITURE FUND	\$0.00
70. STATE POLICE OPERATIONS ASSISTANCE FUND	\$5,590.00
71. STATE POLICE STREETGANG-RELATED CRIME FUND	\$0.00
72. STATE POLICE VEHICLE FUND	\$580.00
73. TRANSPORTATION SAFETY HIGHWAY HIRE-BACK FUND	\$0.00
74. VEHICLE INSPECTION FUND	\$0.00
75. CONSERVATION POLICE OPERATIONS ASSISTANCE FUND	\$25.00
76. PRESCRIPTION PILL AND DRUG DISPOSAL FUND	\$4.00
77. CRIMINAL JUSTICE INFORMATION PROJECTS FUND	\$72.00
78. STATE POLICE SERVICES FUND	\$25.00
79. STATE POLICE MERIT BOARD PUBLIC SAFETY FUND	\$0.00
80. GUARDIANSHIP AND ADVOCACY FUND	\$0.00
81. SPECIALIZED SERVICES FOR SURVIVORS OF HUMAN TRAFFICKING FUND	\$0.00
82. ACCESS TO JUSTICE FUND	\$592.00
83. STATE'S ATTORNEYS APPELLATE PROSECUTOR	\$80.00
84. SUPREME COURT SPECIAL PURPOSES FUND	\$2,655.00
85. GEORGE BAILEY MEMORIAL FUND	\$0.00
999.OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT D.	\$0.00

SUBTOTAL 4 (46-999) \$15,738.00

[CLICK HERE TO GO TO ATTACHMENT D](#)

SUBTOTAL 4 (1-999) \$113,739.00

SUBTOTAL SECTION B (1,1.1,2,3,4) TOTAL \$ 242,679.00
THIS AMOUNT FORWARDED TO PAGE 7

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS - Continued

C. FEES OF OTHERS

1. STATE'S ATTORNEY-

(a) FEES	\$4,355.00	
(b) RECORDS AUTOMATION FUND	\$0.00	
SUBTOTAL (1-a,b)		\$4,355.00

2. SHERIFF

(a) FEES (e.g. SERVICE OF PROCESS*)	\$4,603.00	
(b) COUNTY GENERAL FUND FOR COURT SECURITY	\$15,971.00	
SUBTOTAL (2-a,b)		\$20,574.00

3. COUNTY LAW LIBRARY FUND	\$5,396.00
4. MARRIAGE FUND OF THE CIRCUIT COURT	\$0.00
5. COUNTY FUND TO FINANCE THE COURT SYSTEM	\$6,337.00

6. COURT-APPOINTED COUNSEL:

(a) DEFENSE COUNSEL	\$13,240.00	
(b) JUVENILE REPRESENTATION	\$0.00	
SUBTOTAL (6 -a,b)		\$13,240.00

7. COURT-APPOINTED COUNSEL: STATE APPELLATE DEFENDER	\$0.00
8. MUNICIPAL ATTORNEY PROSECUTION FEE	\$0.00
9. PROBATION AND COURT SERVICES FUND	\$35,947.00
10. DISPUTE RESOLUTION FUND	\$0.00

11. MANDATORY ARBITRATION FUND

(a) ARBITRATION FEE	\$0.00	
(b) REJECTION OF AWARD	\$0.00	
SUBTOTAL (11-a,b)		\$0.00

12. DRUG/ALCOHOL TESTING & ELECTRONIC MONITORING FEE	\$0.00
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13. ELECTRONIC MONITORING DEVICE FEE

(a) SUBSTANCE ABUSE SERVICES FUND	\$0.00	
(b) WORKING CASH FUND	\$0.00	
SUBTOTAL (13-a,b)		\$0.00

14. COUNTY GENERAL FUND TO FINANCE EDUCATION PROGRAMS (DUI)	\$0.00
15. COUNTY HEALTH FUND	\$0.00
16. TRAFFIC SAFETY PROGRAM SCHOOL	\$0.00
17. COUNTY JAIL MEDICAL COSTS FUND	\$0.00
18. SEXUALLY TRANSMITTED DISEASE TEST FUND	\$0.00
19. DOMESTIC RELATIONS LEGAL FUND	\$0.00
20. CHILDREN'S WAITING ROOM FUND	\$0.00
21. NEUTRAL SITE CUSTODY EXCHANGE FUND	\$0.00
22. MORTGAGE FORECLOSURE MEDIATION PROGRAM FEES	\$0.00
23. CHILDREN'S ADVOCACY CENTER	\$0.00
24. COURT APPOINTED SPECIAL ADVOCATE (CASA)	\$0.00
25. DRUG COURT	\$0.00
26. JUDICIAL FACILITIES FEE	\$0.00
27. MENTAL HEALTH/DRUG/VETERANS AND SERVICE MEMBERS COURT	\$0.00
28. YOUTH DIVERSION PROGRAM	\$0.00
29. PUBLIC DEFENDER RECORDS AUTOMATION FUND	\$0.00
30. COUNTY DRUG ADDICTION SERVICES	\$120.00
99. OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT E.	\$0.00

SECTION C TOTAL \$85,969.00

[CLICK HERE TO GO TO ATTACHMENT E](#)

THIS AMOUNT FORWARDED TO PAGE 7

*Contains the FTA Warrant Fee and e-Citation Fee)

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS - Continued

D. MISCELLANEOUS DISBURSEMENTS

1. RESTITUTION TO VICTIMS OF CRIME (INCLUDES JUVENILE) \$23,277.00

2. "WORK RELEASE" / GAINFULLY EMPLOYED OFFENDER

a. TOTAL PAID TO COUNTY FOR ROOM AND BOARD \$0.00
b. TOTAL PAID TO OTHER INDIVIDUALS AND AGENCIES \$0.00

SUBTOTAL (2-a,b) \$0.00

3. EXPENSES NECESSARY FOR MINOR'S NEEDS UNDER THE JUVENILE ACT \$0.00

4. ABANDONED (UNCLAIMED) BAIL TO COUNTY \$0.00

5. ABANDONED (UNCLAIMED) PROPERTY TO STATE \$0.00

6. DEPOSITS WITH CLERK DISBURSED DURING THE YEAR:

a. FROM JUDICIAL SALES \$0.00
b. FROM ALL OTHER CASE CATEGORIES \$0.00

SUBTOTAL (6-a,b) \$0.00

7. REIMBURSEMENTS/CONTRIBUTIONS TO A "LOCAL ANTI-CRIME PROGRAM" \$2,677.00

8. REFUND AND RETURNS

a. BAIL \$15,654.00
b. OTHER \$328.00

SUBTOTAL (8-a,b) \$15,982.00

9. OTHER - PROVIDE A LINE ITEM BREAKDOWN ON ATTACHMENT F.
(INCLUDES SUCH ITEMS AS WITNESS FEES, PASSPORT FEES DISBURSED
TO THE FEDERAL GOVERNMENT, OUT OF COUNTY BONDS, TRANSFER OF
BAIL TO ANOTHER COUNTY, COLLECTION FEES OR BAIL TO ANOTHER
COUNTY, COLLECTION FEES OR OTHER VENDOR CONVENIENCE FEES, ETC.) \$2,394.00

[CLICK HERE TO GO TO ATTACHMENT F](#)

SECTION D TOTAL \$44,330.00
THIS AMOUNT FORWARDED TO SECTION D BELOW

PART III TOTALS

SECTION A TOTAL (From PartIII.A-B.3)	\$1,421,670.00
SECTION B TOTAL (From PartIII.StateFunds2)	\$242,679.00
SECTION C TOTAL (From PartIII.C)	\$85,969.00
SECTION D TOTAL (From PartIII.D)	\$44,330.00

PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY AND OF COLLECTIONS MADE FOR OTHERS (SECTIONS A,B,C,D) TOTAL \$1,794,648.00

PLEASE INDICATE IF YOU ARE A PERCENTAGE DISTRIBUTION COUNTY
PURSUANT TO 27.5 AND 27.6 OF THE CLERKS OF COURTS ACT

Yes ☒ No ☐

PLEASE INDICATE THE MONTH YOUR FISCAL YEAR ENDS

MONTH:

LINE ITEM BREAKDOWN OF PART III. B. (1), (1.1) AND (2)
FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES PAID TO
MUNICIPALITIES, DRUG TASK FORCE AND TOWNSHIPS

THIS TOTAL SHOULD MATCH PART III - SECTION B (1), (1.1), AND (2) TOTAL ON PAGE 3.
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT,
SIMPLY INSERT ROWS TO THIS SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment B](#)

LINE ITEM BREAKDOWN OF PART III. B. (3) (g): "OTHER"

THIS TOTAL SHOULD MATCH PART III - SECTION B (3) (g) (OTHER) TOTAL ON PAGE 3.
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY
INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment C](#)

ATTACHMENT F

LINE ITEM BREAKDOWN OF PART III. D. (9): "OTHER"

DESCRIPTION	AMOUNT
	\$0.00
FTA WARRANT FEE - SPRINGFIELD POLICE DEPARTMENT	\$183.00
FTA WARRANT FEE-SANGAMON COUNTY SHERIFF	\$420.00
FTA WARRANT FEE-WHITEHALL	\$70.00
SA COLLECTIONS	\$1,721.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
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	\$0.00
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	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
ATTACHMENT F TOTAL	\$2,394.00

THIS TOTAL SHOULD MATCH PART III - SECTION D. (9) (Other) TOTAL ON PAGE 7.
IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY
INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

[Click here to see examples of items that may or may not appear on Attachment F](#)



Honorable Penny S. Hoke
PO Box 466
Petersburg, IL 62675

Dear Honorable Penny S. Hoke,

Below is the data for MENARD county that has been forwarded to the Administrative Office of Illinois Courts for period ending November 30, 2017

FIPS 1712900	County MENARD	Total Payments 6,195
Total Payment Amount \$1,246,148.54	Total Adjustment Amount (\$3,101.61)	Net Payment Amount \$1,243,046.93 ✓

If you have any questions, please call 866-274-5738.

Sincerely,

Illinois State Disbursement Unit