



Proposal Submitted By:  
 Contractor's Name  
 Contractor's Address City State Zip Code

STATE OF ILLINOIS  
 Local Public Agency County Section Number  
 Street Name/Road Name Type of Funds  
 Various MFT

Material proposal  Deliver and Install Proposal  Plans

For a County and Road District Project

Submitted/Approved  
 Highway Commissioner Signature & Date

Submitted/Approved  
 County Engineer/Superintendent of Highways Signature & Date  
 1/4/2024

For a Municipal Project

Submitted/Approved/Passed  
 Signature & Date  
 Official Title

Department of Transportation

Released for bid based on limited review  
 Regional Engineer Signature & Date  
 AGREEMENT OF UNDERSTANDING 1/4/24

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency

County

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Menard

24-00000-00-GM

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of Menard County Highway Department

15620 Chautauqua Road, Petersburg, IL 62675

Name of Office  
until 10:00 AM on 02/22/24  
Time Date

1. Plans and proposal forms will be available in the office of

Menard County Highway Department, 15620 Chautauqua Road, Petersburg, IL 62675

2.  Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

- 3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
- 4. A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
- 5. The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
- 6. Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 24-00000-00-GM".

By Order of

Awarding Authority

Menard County Board of Commissioners

County Engineer/Superintendent of Highways/  
Municipal Clerk

Corey A. Dowd

Date

Material Proposal or Deliver & Install Proposal

To

Awarding Authority

Menard County Board of Commissioners

Awarding Authority Address

15620 Chautauqua Road

City

Petersburg

State

IL

Zip Code

62675

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- 1. It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted 01/01/22 and the "Supplemental Specifications and Recurring Special Provisions", adopted 01/01/24, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- 2. It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- 3. Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or paces on the road designed by the awarding authority or its authorized representative.
- 4. The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

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[Empty box for Local Public Agency]

Menard

24-00000-00-GM

- 5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
- 6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: Menard County Treasurer of Petersburg, Illinois

The amount of the check is \_\_\_\_\_ (\_\_\_\_\_).

**Attach Cashier's Check or Certified Check Here**

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number \_\_\_\_\_).

Discounts will be allowed for payment as follows: \_\_\_\_\_ calendar days \_\_\_\_\_ calendar days

Discounts will not be considered in determining the low bidder

Bidder

[Empty box for Bidder name]

By

[Empty box for signature]

Title

[Empty box for title]

Address

[Empty box for address]

City

[Empty box for city]

State

[Empty box for state]

Zip Code

[Empty box for zip code]



Local Public Agency	County	Section Number
	Menard	24-00000-00-GM

**Material Proposal Schedule of Prices**

Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
1	SEALING GRADE ASPHALT BITUMINOUS MATERIALS SEAL COAT (FURNISHED) CRS-2	FOB Jobsite	Gallon	110,200		
2	MIXING GRADE ASPHALT BITUMINOUS MATERIALS SEAL COAT (FURNISHED) HFE-300	FOB County YD	Gallon	29,500		

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature & Date

Address	City	State	Zip Code



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Check this box for lettings prior to 01/01/2024.

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

Check Sheet #		Page No.
1	<input type="checkbox"/> Additional State Requirements for Federal-Aid Construction Contracts	59
2	<input type="checkbox"/> Subletting of Contracts (Federal-Aid Contracts)	62
3	<input type="checkbox"/> EEO	63
4	<input type="checkbox"/> Specific EEO Responsibilities Non Federal-Aid Contracts	73
5	<input type="checkbox"/> Required Provisions - State Contracts	78
6	<input type="checkbox"/> Asbestos Bearing Pad Removal	84
7	<input type="checkbox"/> Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	85
8	<input type="checkbox"/> Temporary Stream Crossings and In-Stream Work Pads	86
9	<input type="checkbox"/> Construction Layout Stakes	87
10	<input type="checkbox"/> Use of Geotextile Fabric for Railroad Crossing	90
11	<input type="checkbox"/> Subsealing of Concrete Pavements	92
12	<input type="checkbox"/> Hot-Mix Asphalt Surface Correction	96
13	<input type="checkbox"/> Pavement and Shoulder Resurfacing	98
14	<input type="checkbox"/> Patching with Hot-Mix Asphalt Overlay Removal	99
15	<input type="checkbox"/> Polymer Concrete	101
16	<input type="checkbox"/> Reserved	103
17	<input type="checkbox"/> Bicycle Racks	104
18	<input type="checkbox"/> Temporary Portable Bridge Traffic Signals	106
19	<input type="checkbox"/> Nighttime Inspection of Roadway Lighting	108
20	<input type="checkbox"/> English Substitution of Metric Bolts	109
21	<input type="checkbox"/> Calcium Chloride Accelerator for Portland Cement Concrete	110
22	<input type="checkbox"/> Quality Control of Concrete Mixtures at the Plant	111
23	<input type="checkbox"/> Quality Control/Quality Assurance of Concrete Mixtures	119
24	<input type="checkbox"/> Reserved	135
25	<input type="checkbox"/> Reserved	136
26	<input type="checkbox"/> Temporary Raised Pavement Markers	137
27	<input type="checkbox"/> Restoring Bridge Approach Pavements Using High-Density Foam	138
28	<input type="checkbox"/> Portland Cement Concrete Inlay or Overlay	141
29	<input type="checkbox"/> Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	145
30	<input type="checkbox"/> Longitudinal Joint and Crack Patching	148
31	<input type="checkbox"/> Concrete Mix Design - Department Provided	150
32	<input type="checkbox"/> Station Numbers in Pavements or Overlays	151

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	Reserved	153
LRS 2	<input type="checkbox"/> Furnished Excavation	154
LRS 3	<input type="checkbox"/> Work Zone Traffic Control Surveillance	155
LRS 4	<input type="checkbox"/> Flaggers in Work Zones	156
LRS 5	<input checked="" type="checkbox"/> Contract Claims	157
LRS 6	<input type="checkbox"/> Bidding Requirements and Conditions for Contract Proposals	158
LRS 7	<input checked="" type="checkbox"/> Bidding Requirements and Conditions for Material Proposals	164
LRS 8	Reserved	170
LRS 9	<input type="checkbox"/> Bituminous Surface Treatments	171
LRS 10	Reserved	175
LRS 11	<input checked="" type="checkbox"/> Employment Practices	176
LRS 12	<input type="checkbox"/> Wages of Employees on Public Works	178
LRS 13	<input type="checkbox"/> Selection of Labor	180
LRS 14	<input type="checkbox"/> Paving Brick and Concrete Paver Pavements and Sidewalks	181
LRS 15	<input type="checkbox"/> Partial Payments	184
LRS 16	<input type="checkbox"/> Protests on Local Lettings	185
LRS 17	<input type="checkbox"/> Substance Abuse Prevention Program	186
LRS 18	<input type="checkbox"/> Multigrade Cold Mix Asphalt	187
LRS 19	<input type="checkbox"/> Reflective Crack Control Treatment	188



Special Provisions



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The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted January 1, 2022, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

**NOTICE TO ALL BIDDERS:**

Please mark the outside of the bid envelopes "2024 General Bituminous Letting, Menard County".

The materials to be purchased as a result of this letting are for the use of Menard County to accomplish their 2024 construction and maintenance programs. Pre-qualification of bidders shall NOT apply to this proposal.

A BID BOND will NOT be accepted for the proposal guaranty.

The bidder has to option of bidding any or all of the groups. The award will be made to the lowest responsible bidder for each group. The bidder may submit one proposal guaranty covering the total of the entire groups bid rather than a proposal guaranty for each group bid.

The successful bidder shall have the option of substituting a surety bond for the full amount of the award for his proposal guaranty or reducing the proposal guaranty to cover all those groups for which the bidder was low bidder.

All, part, or none of any group may be purchased. The County reserves the right to increase or decrease the quantity of materials. No allowance will be made in the unit price bid for any increase or decrease in quantities. The unit prices bid shall remain firm until December 31, 2024.

Deliveries over 150 miles shall not be acceptable.  
Bidders shall designate the point from which shipments will be made.

The successful bidder shall provide a minimum of three (3) hours free time, after delivery to the designated site or from the time the load is due which ever is later, to unload the bituminous materials. If material is not unloaded within three hours, the County will pay a demurrage at the rate of one hundred twenty-five dollars (\$125) per hour not to exceed a total of six (6) hours for each transport load. The successful bidder will pay any demurrage charged by the carrier. The successful bidder in accordance with this special provision will bill the County. This cost is to be included in the unit price bid.

DISTRICT 6 – LOCAL ROADS & STREETS  
 SPECIAL PROVISIONS FOR  
 PROPOSAL GUARANTY and  
 SUPPLIERS COMMITMENT  
*Effective January 1, 2022*

**STANDARD SPECIFICATIONS:**

All references to Sections or Articles in these specifications shall be construed to mean a specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Illinois Department of Transportation on January 1, 2022.

(Please Mark All Applicable Check Boxes)

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**PROPOSAL GUARANTY**

All sections of either Check Sheet LRS 6 or LRS 7 of the "Supplemental Specifications and Recurring Special Provisions" remain in full force, except the section on the Proposal Guaranty.

A certified check, bank cashier's check (both hereafter called "check") or bank draft for the percentage of the amount of the bid, or for the amount specified in the following schedules, shall be submitted with all proposals. After award has been made, arrangements may be made to substitute a "check" or bank draft for the percentage of the amount of the award, or for the amount specified in the following schedule.

A bid bond  will be allowed /  will not be allowed.

Amount of Bid		<input checked="" type="checkbox"/> 5% or <input checked="" type="checkbox"/> Proposal Guaranty	<input type="checkbox"/> 10% or <input type="checkbox"/> Proposal Guaranty
	Up to 5,000	\$150	\$ 300
\$ 5,000	10,000	300	500
10,000	50,000	1,000	2,500
50,000	100,000	3,000	5,000
100,000	150,000	5,000	7,500
150,000	250,000	7,500	12,500
250,000	500,000	12,500	25,000
500,000	1,000,000	25,000	50,000
1,000,000	1,500,000	50,000	75,000
1,500,000	2,000,000	100,000	100,000
2,000,000	3,000,000	150,000	150,000
3,000,000	5,000,000	200,000	200,000
5,000,000	7,500,000	300,000	300,000
7,500,000	10,000,000	400,000	400,000
10,000,000	15,000,000	500,000	500,000
15,000,000	20,000,000	600,000	600,000
20,000,000	25,000,000	700,000	700,000
25,000,000	30,000,000	800,000	800,000
30,000,000	35,000,000	900,000	900,000
over	35,000,000	1,000,000	1,000,000



All "checks" and bank drafts shall be made payable to the Menard County Treasurer. The unsuccessful bidder(s) "checks" or bank drafts shall be returned at the time of the award.

The successful bidder(s) "check" or bank draft shall be held to insure prompt and faithful performance of the provisions of this agreement. The same shall be returned to the successful bidder(s) after satisfactory delivery of the materials has been made.

Failure on the part of the successful bidder(s) to make satisfactory delivery of the materials within 10 days from the date of the notice to ship the materials will be considered as just cause for the forfeiture of the "check" or bank draft to the Menard County Treasurer.

The successful bidder(s) may substitute a surety bond for the full amount of the award in lieu of the proposal guarantee after award and with the approval of the Menard County Board of Commissioners.

**TERMINATION OF CONTRACT:**

It is understood that this agreement shall terminate on December 31, 2024.

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**SUPPLIERS COMMITMENT**

Any bidder who does not furnish the Bituminous Materials or Seal Coat Aggregate from their own plant or quarry shall supply a commitment from a supplier that will furnish that material to the bidder. The commitment is for quantity of material only---price is between the bidder and the supplier. The quantity of material covered in the commitment shall be the quantity bid for each type of material plus 50% for possible overrun. This commitment is to be submitted with the bid. NO BID WILL BE READ IF IT IS NOT ENCLOSED.

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Menard County

State of Illinois

Section 24-00000-00-GM

SPECIAL PROVISION

**BITUMINOUS MATERIALS**

Revise Article 1032.02 of the Standard Specifications to read:

**Measurement of Volume.** Measurement of the volume of asphalt binders, emulsified asphalts, rapid curing liquid asphalt, medium curing liquid asphalts, slow curing liquid asphalts, asphalt fillers, and road oils will be based on the volume of the material at 60 °F (15.6 °C). Volumes measured at higher or lower temperatures will be corrected to the volume at 60 °F (15.6 °C) using the Standard ASTM-IP Petroleum Measurement Tables, ASTM D 1250.

Payment will not be made for bituminous materials in excess of 105 percent of the amount specified by the Engineer.

When bituminous materials are delivered by tank truck from a refinery or from a storage tank, a weight ticket for each truck load shall be furnished to the inspector. The ticket shall show the weight of the empty truck (the truck being weighed each time before it is loaded), the weight of the loaded truck, and the net weight of the bituminous material. If the material is being measured for payment by the gallon (liter), the specific gravity at 60 °F/60 °F (15.6 °C/15.6 °C) of the bituminous material in the tank truck and the number of gallons (liters) at 60 °F (15.6 °C) shall be shown on the weight ticket.

**Basis of Payment Group No. 1.** This work will be paid for at the contract unit price per GALLON for SEALING GRADE ASPHALT BITUMINOUS MATERIALS (Seal Coat) (Furnished), delivered "FOB Distributor Job Site" at various locations throughout the county, and no additional compensation will be made.

**Basis of Payment Group No. 2.** This work will be paid for at the contract unit price per GALLON for MIXING GRADE ASPHALT BITUMINOUS MATERIALS (Seal Coat) (Furnished), delivered "FOB County Yard" and no additional compensation will be made.

State of Illinois  
Department of Transportation  
Bureau of Local Roads and Streets

SPECIAL PROVISION  
FOR  
INSURANCE

Effective: February 1, 2007  
Revised: August 1, 2007

All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

The Contractor shall name the following entities as additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27:

Menard County Highway Department

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The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.



Local Public Agency	County	Section Number
Menard County Highway	Menard	24-00000-00-GM

Information Required Prior to Advertisement

PS & E Approval Date	ROW Status	11 Day Requirement Fulfilled?	21 Day Federal Requirement Fulfilled?
	N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A

Dates to be advertised	<input checked="" type="checkbox"/> 3 weeks-non-federal project
1/29/24, 2/5/24, & 2/12/24	

Letting Information

Letting Date	Letting Time	Letting Location
02/22/24	10:00 AM	Menard County Highway Department, 15620 Chautauqua Rd, Petersburg, IL 62675

Project Information

<input type="checkbox"/> Pre-qualification Required	<input type="checkbox"/> Township Bridge	<input checked="" type="checkbox"/> MFT	<input type="checkbox"/> Non-MFT
<input type="checkbox"/> Apprenticeship and Training Certification	<input type="checkbox"/> Federal Funds	<input type="checkbox"/> Re-Advertisement	

Project Description
110,200 Gal. Bit. Material (Seal Coat) CRS-2 - FOB Jobsite (Distributor) 29,500 Gal. Bit. Material (Seal Coat) - HFE-300 FOB County Yard

Project Location

Proposal Information

Proposals Available at
Menard County Highway Department

Address	City	State	Zip Code
15620 Chautauqua Road	Petersburg	IL	62675

Phone	Email	Proposal Fee
(217) 632-2722	menardhwy1@sbcglobal.net	

Additional Information
Available Online: menardcountyil.gov

Prepared by	Date
Corey A. Dowd	12/18/23

Phone	Email
(217) 632-2722	menardhwy1@sbcglobal.net