

Sunny Acres Nursing Home & Countryside Estates
Advisory Board Meeting Minutes
April 28, 2026

Chairperson: Tim Hurie

Secretary: Angie Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) & Administrator

- I. Call to Order
- II. Approval of March 23, 2026, Meeting Minutes
- III. Countryside Update – 16 units occupied; 5 units open (3 one bedroom; 2 efficiencies)
 - a. 1 potential new resident to move in soon
 - b. 1 on wait list, requesting 1st floor unit
 - c. 1 on paid hold
 - d. Cook resigned on 5/4; Position has been posted
 - e. Marketing Plans –
 - 5/9/26 - Athens Glory Days parade & activities at Kids Corner
 - 5/20/26 - Senior Celebration at Orr Building, Illinois State Fairgrounds
- IV. Administrative Report –
 - a. Census Review – currently 74 residents; Admission/Discharges – 10 Admits / 9 Discharges
- V. Old Business Review –
 - a. Staffing update –
 - Director of Nursing hired; started 4/6
 - Nurse Manager resigned; interviews are underway to fill this position
- VI. New Business/Discussion –
 - a. Marketing –
 - Planning for upcoming senior celebration & nursing home week
 - Mother’s Day Event
 - b. Resident Council discussion/concerns to be added to Advisory Board Meeting agenda moving forward
- VII. Family Council Concerns –
 - a. Medications left with residents
 - b. Toileting/changing intervals
 - c. Communication between staff
- VIII. Financial Review/Operational Performance/Staffing Pattern Report
 - a. Covid-19 Activity – 1 staff member
 - b. Vacancies –
 - Nurses –
 - o 7a-3p – 2 Full Time
 - o 3p-11p – 2 Full Time
 - o 11p-7a – 1 Full Time: 1 Part Time
 - CNAs –
 - o 6a-2p – 1 Part Time
 - o 2p-10p – 2 Full Time; 3 Part Time
 - o 10p-6a – 0 vacancies
 - Dietary – 0 vacancies
 - Laundry/Housekeeping – 1 Full Time Housekeeper
- IX. Miscellaneous –
 - a. Lagoon Wastewater Management – Operations Manager working to renew license
 - b. Resident Room Renovations continue – 11 rooms complete – From 10/29/24 to present expenses total \$453,847.89

- c. Project management contract from Heritage for corridor & flooring replacement – proposed by Heritage for \$14,000; approved by Advisory Council; to be voted on by County Board
- d. Heritage presented discussion of the benefits of installing Azuga tracking chip in facility van
- e. 11 planter removals; landscaping plans underway
- f. Need to apply for new title for old facility bus to sell for salvage parts
- g. Insurance options for staff – discussion opened; follow-up discussion at next meeting

X. Next Meeting Date – May 18th at 12:00 at Sunny Acres, Lilac Conference Room

XI. Adjournment