

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, November 26, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Ed Whitcomb, Jeff Fore and Allan Anderson were physically present. County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also present.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the November 12, 2013 Board Meeting; approval of the monthly department expense report for October 2013 and approval of payment of 2014 membership dues – Illinois Association of County Board Members & United Counties Council of Illinois. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

Willie Gant and Rick Allen, representing AFLAC insurance products, were in attendance to seek permission from the Board to set up a time to discuss AFLAC insurance products with County employees. The Board consented and directed Mr. Gant and Mr. Allen to work with the County Coordinator's office to set up a time, per their request.

**Highway Department Report/Requests for Board Action; Computer & Copy Machine Acquisition**

Tom Casson, County Engineer, was in attendance and informed he intended to purchase a copy/scanning/fax machine in the amount of \$4,495, per budgeted funds. It was the consensus of the Board to go forward, per budgeted funds. Mr. Casson informed that the Highway Department needed to replace two computers, per budgeted funds. It was the consensus of the Board to go forward, per budgeted funds.

Mr. Casson provided a brief overview of Highway Department activities including bridge construction. He informed that the Village of Oakford had reached out to the Highway Department to inform that they were working on an ordinance to prohibit semi-tractor/trailer parking in Oakford. He informed that they had inquired with the Highway Department as to the County's stance on prohibiting semi-tractor/trailer parking on the County-maintained road. After discussion on this issue, the direction of the Board was that they would want to see the proposed ordinance before commenting on the issue.

There was discussion of a recent proposal from John and Robert Zook concerning a land swap of County farm ground for property they owned that the Menard County Highway Department was looking to purchase a portion of along Athens Blacktop Road for a road widening project. The Zook's had also proposed buying some additional acreage of the County farm to make a 33 to 34 acre parcel. The consensus of the Board was that they were not interested in the proposal.

### **Health Department Report/Requests for Board Action**

Cheryl Lee, Menard County Health Department Administrator, was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department is over the \$50,000 line of credit and currently owes the County \$56,058. She informed of a breast cancer awareness grant that the Health Department had applied for in the amount of \$68,000. She informed there were currently 22 home health clients. She informed of a new fee schedule that was being evaluated to be implemented in 2014 and that a Health Department Facebook page had been created to assist in raising awareness of the Health Department.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills, when needed), as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **EMS/Community Services Department Report/Requests for Board Action**

Dara Worthington, Community Services Administrator/EMS Fiscal Officer, was in attendance and presented the trial balance for the EMS Fund and other financial information including the proposed collections report. There were no objections to her proposed collections plan. She passed out the latest transport logs showing 130 calls for service in October and 1,101 for calendar year 2013.

Ms. Worthington informed of an assistance to firefighters grant opportunity that the EMS Department would be applying for in relation to trying to get new stretchers and possibly funds for ambulance replacement. It was pointed out by Menard County EMT's in attendance, Cody Szerletich and Jerry Krumme, that many of the existing stretchers have become dated but that it can be very expensive to buy new stretchers (estimated \$15,000 or more, per stretcher, and if buying the ideal stretcher that helps to mitigate workers compensation claims and patient safety).

Ms. Worthington presented FY 2013 line-item budget transfers related to the EMS Fund (031). Commissioner Lott moved to approve the FY 2013 line-item budget transfers for the EMS Fund, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Ms. Worthington presented FY 2013 line-item budget transfers related to the General Assistance Fund (041). Commissioner Anderson moved to approve the FY 2013 line-item budget transfers for the General Assistance Fund, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

Jason Huffman, representing Menard County ESDA (Emergency Management), provided information regarding emergency planning-related activities and an update on recent storm damage in the County.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Pat McNeal, Sunny Acres Nursing Home Administrator was in attendance and presented an overview of a revised FY 2014 budget for Sunny Acres Nursing Home and Countryside Estates. She informed that the Sunny Acres budget was based on an average census of 85 with an average payer mix of 12 Medicare A.

Ms McNeal provided a brief overview of Sunny Acres Nursing Home activities including informing that the current dietary manager had submitted her resignation.

Commissioner Whitcomb moved to approve a memorandum of understanding concerning the employment of Pat McNeal as Sunny Acres Administrator. Commissioner Anderson seconded the motion. The motion carried unanimously.

### **County Treasurer's Report/Requests for Board Action**

There was no report or requests for Board action.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler presented a liquor license, for the Board's approval, to run from January 1, 2014 to December 31, 2014, for the following entities: Pony's Golf Company (dba Shambole Golf Course), Country Hills Golf Club, Greenview AmVets Post 179 and PrairieLandFS (who also had a one month liquor license up for approval as well as the annual license due to a name change). Commissioner Fore moved to approve the liquor license applications, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

County Clerk Treseler informed that his office had received a grant that would assist in the purchase of computer hardware. He informed of office activities related to election preparation. He informed that Shambole was planning to put in gaming machines and recommended that the County rely on State of Illinois law for such gaming machines. The Board agreed with relying on State of Illinois law for regulating such gaming machines. There was discussion of engaging a company to analyze the County's fee structure (no final decision was made).

### **State's Attorney Report/Requests for Board Action**

State's Attorney Baumgartner presented FY 2013 line-item budget transfers related to the State's Attorney budget. Commissioner Lott moved to approve the FY 2013 line-item budget transfers for the State's Attorney office, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan informed the Board of an upcoming agenda item concerning an ordinance to consider approval of a special use permit to establish a public riding stable/arena for Paul and Dana Ingle. He informed that Edie Sternberg had informed that she did not wish to be re-appointed to the Planning Commission and that Chairperson Kirby had submitted Carolyn Greer's name for consideration to be appointed at the next meeting. He presented a letter from Cathy Annerino & Patty Reynolds to the County Board regarding Sunny Acres Nursing Home and from Bruce Cowans regarding his fee study consulting services.

### **Individual Board Members - Report/Requests for Board Action**

Chairperson Kirby presented information from the United Counties Council of Illinois (UCCI) concerning House Bill 924 amendments to the Prevailing Wage Act and informed that the UCCI was going to conduct a survey of issues surrounding 911 funding.

### **Ordinance - Fiscal Year 2014 Budget Adoption**

Commissioner Whitcomb moved to approve an ordinance adopting the Fiscal Year 2014 budget. Commissioner Lott seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 35-13**.

### **Resolution - Menard County Rescue Squad Trustee Appointment**

Commissioner Fore moved to approve a resolution to appoint David Poeschel to the Menard County Rescue Squad District for a term expiring on the second Monday in December 2016. Commissioner Anderson seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 36-13**.

### **Resolution – Menard County Emergency Telephone Systems Board Re-Appointments**

Commissioner Whitcomb moved to approve a resolution re-appointing to the Menard County Emergency Telephone Systems Board (911), Tim Becker, David King, Robert Lott & Charles Jones for three-year terms, beginning December 1, 2013 and ending on December 1, 2016. Commissioner Anderson seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 37-13**.

### **Approval of FY 2013 Line-Item Budget Transfers Continued**

County Coordinator Duncan presented FY 2013 line-item budget transfers related to General Fund 10 and the GIS Fund 44. Commissioner Fore moved to approve the FY 2013 line-item budget transfers for General Fund 10 and the GIS Fund 44, as presented. Commissioner Anderson seconded the motion. The motion carried unanimously.

### **Approval of Bond of North Sangamon Lattimore Creek Mutual Drainage District Commissioner Michael Thomas**

Commissioner Fore moved to approve the bond for North Sangamon Lattimore Creek Mutual Drainage District Commissioner Michael Thomas. Commissioner Lott seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Anderson moved to enter into executive session to discuss collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) at 7:42 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:10 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:10 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.